

## Graduate English Association

### Meeting Minutes

Wednesday, August 29<sup>th</sup>, 2018

Members Present: Shari Arnold, Brittny Byrom, Stephanie Graves, Jen Carter, Carlye Schock, Ben Leake

#### Order of Business:

1. Official GEA meeting schedule for the semester. Set an official GEA meeting schedule for the semester: second Wednesday at 3 PM, TML (will possibly be varied in response to feedback from other GEA members).
2. Placement of GEA elections. Possibility of moving GEA elections from the end of the fall semester to the end of the school year. Need to get ahold of the GEA bylaws for further information (Shari will check on this for the next meeting).
3. Sigma Tau Delta Mentoring Program. Will explore the possibility of hosting a lunch and learn mentoring meeting for both interested undergraduate mentees and graduate mentors. Under the larger umbrella of the mentorship program, will also host larger workshops that deal with CV design and resumes. Need to design a clear list of program goals in order to recruit mentors. By September 12<sup>th</sup>, will have a draft finished of the external facing proposal to recruit graduate mentors.
4. Planning events. Heritage months (Black History Month, Women's History Month, Pride Month, etc.), National Day on Writing in conjunction with the Writing Studio (October – specifically focused GEA booth that promotes the mentoring program across departments), Faculty Roundtable about social media presence/Twitter and professional presence (hold off on until Spring?), Write-Ins (for graduate students in English in general/two days a month, provide some kind of refreshments), Graduate Fellowships talk (for this Fall--maybe in conjunction with the Graduate Department).
5. Co-teaching /teaching opportunities for grad students/upper-level literature courses in order to build out CV/job market preparedness.

Next Meeting: Wednesday, September 12<sup>th</sup> at 3 PM, Troy Moore Library